



REGULATIONS FOR THE USE OF THE MULTIMEDIA BOX OF THE DEPARTMENT OF PHYSICS AND ASTRONOMY (DFA)

Preamble

Authorization to use the spaces is subject to the internal organizational needs of the Department in relation to the following usage priorities: online meetings, interviews, and video recordings.

Art. 1 - Subject

These regulations govern the temporary use of the Multimedia Box of the Department of Physics and Astronomy, hereinafter referred to as the Department, located on the third floor of the Galilei Building (is this correct)

Art. 2 - Authorization for use

Authorization for the temporary use of the equipped spaces is granted by the Department Director or their Delegate, and reservation is made through a request email to be sent to the Director's Office at: segredip@dfa.unipd.it

Art. 3 - Users

The Multimedia Box can be made available for use by professors, technical-administrative staff, research fellows, research contractors, and PhD students of the Department.

Art. 4 - Rules of use

1. It is essential to activate the ventilation button for the entire period of use.
2. The use of the Department's Multimedia Box requires respect and proper use, including the furniture and any equipment provided.
In particular, it will be the responsibility of the user, or the person who has taken responsibility for proper use, to ensure that:
 - The conditions imposed by current regulations on hygiene, safety of environments and workers, and any other existing constraints of use are respected;
 - The maximum capacity of 4 people is not exceeded;
 - Fixed parts of the property are not modified or tampered with;
 - Posters, signs, or other items are not affixed to doors or walls, nor are holes drilled in panels, floors, or structures in general;
 - Furniture, equipment, furnishings, and anything else made available are not damaged or stolen;
3. In case of failure to comply with the rules of proper use of the "booth", the responsible user will be directly liable for any damages. The Department has the right to carry out inspections at any time to verify compliance with the above in order to adopt appropriate measures.
4. Inside, it is forbidden to consume food and drinks, smoke, and introduce flammable or dangerous substances.
5. At the end of the agreed period of use, the user must leave the "booth" in the same state of use or operation in which it was received, respecting the agreed times indicated in the request.

Art. 5 - Data Network

The wired data network accessible from the booth is the INFN network: access requires registration of the network card's MAC address through the INFN portal (INFN-AAI account).
WiFi network is guaranteed through eduroam.